

VACANCY

EPRA – Reporting Assistant (Brussels-based)

Reports to:

- Finance Director (Andrew Saunders)
- Financial Reporting Manager (Mohamed Abdel-Rahim)

Pre-requisites:

- Accounting or Finance Graduate/Part Qualified ACA
- Excellent communicator
- Excellent written skills
- Excellent presentation skills
- Excellent technical ability
- Ability to work in a team
- Commercial and entrepreneurial
- Excellent English language – spoken and written

Responsibilities

- Provide support to Financial Reporting Manager
- Assist on FTSE EPRA/NAREIT Index analysis
- Participate in calls and meetings
- Assist in administering EPRA committees and working groups (organising meetings, materials, draft minutes, etc)
- Ability to pull together consensus on difficult issues

Technical Responsibilities:

- Knowledge of EPRA Best Practices Recommendations
- Assist in responding to technical queries (EPRA Financial BPR)
- Monitor accounting developments (IASB, EFRAG meetings)

Additional Considerations:

- Financial analysis experience valued
- Additional languages: French, German, Spanish, Chinese
- Culturally aware – ability to deal with many cultural backgrounds in intelligent manner

For more information please contact:

If you are interested in the position, for which we would like the ideal candidate to start as soon as possible, please contact Mohamed Abdel Rahim via email on:

mohamed.abdelrahim@epra.com

About EPRA

The European Public Real Estate Association – is the voice of the publicly traded European real estate sector. With more than 200 active members, EPRA represents over EUR 250 billion of real estate assets and 90% of the market capitalisation of the FTSE EPRA/NAREIT Europe Index. Through the provision of better information to investors, improvement of the general operating environment, encouragement of best practices and the cohesion and strengthening of the industry, EPRA works to encourage greater investment in listed real estate companies in Europe.

